

The regular monthly meeting of the EAGLE MILLS FIRE DISTRICT #1 Board of Fire Commissioners was called to order by the District Secretary at 6:27 pm on Thursday, January 4, 2018 at the Eagle Mills Firehouse located at 627 Brunswick Road, Troy, NY 12180.

Members present were Chris Swanson, Joe Kunz, Shawn Duffey and Jeff Dunham. John Erickson arrived late to the meeting.

An accounting of all monies in the treasury was distributed to all the Commissioners. The account information had a breakdown of the CRF accounts and a screenshot of the bank statement values as of the end of the previous month. Joe Kunz made a motion seconded by Chris Swanson approved 4-0 with all in favor to accept the Treasurer's report.

The Secretary's report of the December 21, 2017 meeting was supplied to all the Commissioners present. Chris Swanson made a motion seconded by Joe Kunz, approved 4-0 with all in favor to accept the minutes as presented and dispense with reading of last month's meeting minutes.

There was no request for public access from those in attendance.

This meeting was recorded using the recording device.

#### **Old Business:**

Shawn Duffey asked if the boiler was all repaired and the Procurement Officer explained that Troy Boiler came back after the initial repair to bleed air from the system and that's its now working as normal. The Procurement officer explained that they cannot bleed the system in truck bays because they cannot reach the ceiling. Commissioners mentioned installing a bleeder in the bays to prevent this from happening.

Joe Kunz asked if the rag can was purchased and it was stated that it was purchased and put in the workshop.

Chris Swanson stated he would contact Fisch Solutions to get a timeline from them on the new website and when it would be completed.

Shawn Duffey also inquired about the status of the new tractor and when it would be delivered. It was explained by the Procurement Office that they were waiting for the driveshaft to be delivered and it was supposed to be overnighted, but that doesn't appear to have happened.

#### **New Business:**

The Assistant Chief stated that they made progress on ordering the new radios and equipment from Wells and also ordering the Knox boxes.

Chris Swanson brought up about using Target Solutions for an additional training tool for the membership. This would provide an online portal for trainings, and it would keep track of all training completed by members. Chris reached out to Target Solutions and they quoted the following info:

- \$395/year for maintenance and they would build a specific site for us
- \$89 per account for an EMT
- \$79 per account for fire department
- Stated it would take a week to get this set up for us
- The training courses provided would be acceptable by PESH

John Erickson made a motion, seconded by Joe Kunz approved 5-0 with all in favor, to accept the proposal for Target Solutions for the online training and the Chief's will provide a list of members who are eligible for accounts.

Shawn Duffey asked about for an update on Lynn Kane and her providing training, and Chris Swanson explained that Lynn would be back in a couple weeks with the trainings and hopes to continue as the District CIC.

The Chief's Secretary spoke about the LOSAP points for 2017; 20 members made points and a Commissioner needs to sign the form. The LOSAP points will be posted for 30 days. The PESH injury report will also be posted for 30 days.

The Procurement Officer stated that they need a new printer for the Chief's office and purchase request document was completed and approved to purchase a new printer and extra toner.

The Assistant Chief stated that the Procurement Officer will be ordering the radios and radio supplies soon from Motorola. The required account and almost set up and complete.

The Chief's Secretary stated that we need to get the physicals scheduled.

Assistant Chief Hoodack asked the Commissioners if fire police can get reimbursed for gas if they attend calls that last for more than 2 hours. It was his understanding that they could get reimbursed.

As resolved, John Erickson made a motion, seconded by Joe Kunz, approved 5-0 with all in favor to reimburse fire police who use their personal vehicles for more than 2 hours at one call. Members will receive one tank of gas.

John Erickson made a motion, seconded by Chris Swanson, approved 5-0 with all in favor to pay for Commissioner, Chiefs and company officers to take leadership training.

The Assistant Chief explained that the two of the Chiefs Vehicles need to be inspected and will be brought to Christians Garage.

Assistant Chief Hoodack asked if we could purchase 5-6 sets of warm gloves for non-emergency situations. The gloves would be for the Chiefs and fire police. A purchase request was completed and approved for this request. The Procurement Officer also will purchase hand warmers.

John Erickson made a motion, seconded by Joe Kunz, and approved 5-0 with all in favor to pay all the bills presented by the Treasurer and audited by the Commissioners.

John Erickson made a motion, seconded by Joe Kunz, and approved 5-0 with all in favor to adjourn the meeting at 7:41 pm.

Respectfully submitted,

*Pete Kerwin*

Fire District Secretary