

The regular monthly meeting of the EAGLE MILLS FIRE DISTRICT #1 Board of Fire Commissioners was called to order by the District Secretary at 7:02 pm on Thursday, August 19, 2021.

Member's present were; Jeff Dunham, Shawn Duffey, John Erickson, and Joe Kunz. Chris Swanson was not in attendance for the meeting.

An accounting of all monies in the treasury was distributed to all the Commissioners. The account information had a breakdown of the CRF accounts and a screenshot of the bank statement values as of the end of the previous month. Jeff Dunham made a motion seconded by John Erickson approved 4-0 with all in favor to accept the Treasurer's report.

The Secretary's report of the July 15, 2021 meeting was supplied at the July meeting. Jeff Dunham made a motion, seconded by Joe Kunz and approved 4-0 with all in favor to accept the meeting minutes.

There was no request for public access from those in attendance.

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*Old Business*

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The Secretary presented some recent law changes that will affect the District; increase in election supervisors pay and budget meeting doesn't need to be held on the Tuesday.

The Secretary will go to DMV and request a copy of the title for the van.

The Treasurer gave the contract for the CME Coordinator to the Commissioners for signature. Once the contract is signed it will be emailed to the service provider.

Shawn Duffey explained that he met with Long Heating technician to look at the heating system and get an idea about updating it. Shawn then talked to Jeff Genie and he is going to work with Jeff Genie to write up a spec that we can use to put this out to bid. Some items that he would like to get corrected including better heat for the Commissioner's office and Chief's office.

John Erickson asked the Safety Officer if he could meet with the workers compensation provider next week to walk through the building. John will contact the rep and see when he is available. The Secretary printed all the forms from the provider and left them on the table.

The Procurement Officer met with Gettysburg Flag works about making department flags. They have the digital rendering of the logo and they will make them in lots. There will be a 3-4 week turnaround on getting them made. The Procurement Officer asked the Commissioners how many flags they would like to purchase. The Commissioners agreed to purchase a dozen flags, and a purchase request was completed and signed for this.

The Chief explained that the utility truck is done and is in service.

The Chief stated that the cascade system on the trucks was tested by Sherman Air Service and the bottles were inspected and one bottle failed. Sherman Air Service also tested the compressor while they were at the station. The technician explained that the bottles on the cascade system are good until they

fail. The technician took the bad bottle with him to dispose of. The Chief needs to follow up with Sherman Air to see how often these bottles should be checked.

The Safety Officer asked if anyone reviewed or had any questions on his safety report. The Commissioners stated they have not all reviewed it and that they didn't have any questions.

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### *New Business*

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Joe Kunz explained that there have been issues with the generator. He stated that Troy Boiler replaced two batteries and the fuel pump. Now the generator is running on its own. The Chief suggested we get back on the annual service schedule for the generator and also suggested changing the batteries every couple of years. The Chief is waiting to hear back from the technician if they are still waiting on parts or not. The Commissioners asked the Chief to ask the repair company to price out to update the controller and switch.

Joe Kunz also explained that the sprinkler inspection was done and everything passed ok. He would like to get the relief pipe extended so it doesn't empty into the yard and make a hole in the lawn.

Joe Kunz asked about the sensor for the new utility truck to the Plymovent system. The previous sensor wasn't removed from the old Brush Truck. The Chief said we need a transmitter for the truck and mentioned there may be one in the van. Shawn suggested calling the company that installed the system.

Lastly, Joe Kunz went and purchased a new fire extinguisher.

Shawn Duffey asked who we use to fill the fuel tank for the generator. The Procurement officer explained that she called several companies and that only Long Energy would come and fill it but they would charge us extra as we are not customers for fuel oil. Long is going to charge a delivery fee, and it will be cheaper to pay the delivery than the regular charge for oil.

The Safety Officer mentioned the use of helmets for the UTV. It was discussed that nothing has been done, and the Chiefs are researching it.

The Safety Officer also explained that the tires on the UTV trailer are wearing unevenly. He also believes the trailer is overweight with all the equipment on it. The Commissioners discussed and asked the Safety Officer to check the other trailer as well. Further the Commissioners discussed replacing both trailers with one trailer that would hold all the equipment, and the Safety Officer also mentioned having a new axle installed on the trailer rather than buying a new one.

The Commissioners discussed a budget workshop to prepare the 2022 budget. They agreed to have a meeting on September 13, 2021. The Secretary will put a notice in the paper.

The Chief's Secretary explained that we received the EnCon Grant this year and she will apply the equipment from Goyers to that. The grant will reimburse up to \$1,500 if we spend \$3,000. The Chief mentioned needing hoods and gloves.

The Commissioners discussed the helmet issue and what is needed. John asked if the chainsaw helmet or forestry helmet meets the requirement.

The Procurement Officer spoke to Long Energy about purchasing the propane tank and Long Energy quoted a price of \$3,200 for the tank and if we purchased the tank they would lower our price on propane by \$.15/gallon. Also, included propane charges for 2 years.

The Chief presented a quote from a contractor to come in and update the network within the building so that the trucks with the Knox boxes could communicate with the network and automatically download the data from the Knox boxes. The downloaded data would then be uploaded to the software and Center Brunswick would be able to access it. The Secretary said he would contact Spectrum to see what download speed we are paying for. Additionally, the Chief was asked to get a revised quote to extend the Wi-Fi throughout the building.

The Chief would also like to purchase a new computer for his office.

The Chief stated that Car #3 is getting old and would like to replace it. He is interested in getting a pick-up truck to replace it, and he contacted DeNooyer to see what they had available.

The Chief and Commissioners discussed selling the Rescue Truck. The Chief has a department that is interested in it. The Commissioners reviewed some similar trucks for sale on the internet and offered a starting price of \$225,000. This would include tools with the truck.

The Commissioners agreed to have a budget meeting on September 13, 2021. The Secretary will post this notice in the paper.

The Commissioners and the Board of the Department discussed having a meeting on October 20<sup>th</sup>. It was not confirmed as the Department Board needs to be contacted.

John Erickson made a motion, seconded by Jeff Dunham, and approved 4-0 with all in favor to pay all the bills presented by the Treasurer and audited by the Commissioners.

Jeff Dunham made a motion, seconded by John Erickson, and approved 4-0 with all in favor to adjourn the meeting at 8:25 pm.

Respectfully submitted,

*Pete Kerwin* - Fire District Secretary