

The regular monthly meeting of the EAGLE MILLS FIRE DISTRICT #1 Board of Fire Commissioners was called to order by the District Secretary at 7:00 pm on Thursday, January 14, 2021.

Member's present were John Erickson, Shawn Duffey, Jeff Dunham, Joe Kunz, and Chris Swanson.

An accounting of all monies in the treasury was distributed to all the Commissioners. The account information had a breakdown of the CRF accounts and a screenshot of the bank statement values as of the end of the previous month. Joe Kunz made a motion seconded by Jeff Dunham approved 5-0 with all in favor to accept the Treasurer's report.

The Secretary's report of the January 14, 2021 meeting was supplied to all the Commissioners present. Joe Kunz made a motion seconded by Jeff Dunham, approved 5-0 with all in favor to accept the minutes as presented and dispense with reading of last month's meeting minutes.

There was no request for public access from those in attendance.

Old Business

The Treasurer explained that he submitted the new signature paperwork to the bank and that her still needs a copy of Jeff Dunham's driver's license. Jeff explained that he was waiting for it come in the mail but once it arrives, he would leave a copy of it on the desk.

The Secretary explained that the life insurance paperwork and invoice arrived and he will ask the company for beneficiary forms and enrollment forms.

None of the Commissioners had any old business to discuss.

The Chief provided a quote from Goyers for chainsaw, chaps and helmets.

The Chief explained that the utility truck trays are being painted and the Chief's will need to go visit the vendor again to determine where to mount the backboard. The Chief's will also be working with the vendor to determine where to mount equipment, they want the Chiefs to bring some of the equipment there to help with the layout. The Chief's would like to get the truck back to the station and have the truck committee help with the layout.

The Chief stated that they believe everyone who wanted a vaccine shot received at least one. There are four members that still need to get their second shot.

The Secretary also received a response from Bill Young regarding social members and what they can do. This response was shared with the Commissioners, Chief's Office and member of the Department Board. A member asked if there were any questions about his response.

Regarding the social members and what they can do; the Commissioners asked the Chiefs if they knew of any scene support training courses. The Chief's believed that the they don't offer a course for scene

support response. The Commissioners explained that they are trying to determine what the social members could do and how to get them trained. John asked the Chiefs if they knew if NYS had a definition of social member and what they are allowed to do, the Chiefs didn't know of any definition y the state. The Chiefs suggested we contact PESH. A member agreed to contact PESH to see what is allowed. The Department is looking to update the by-laws and need to get clarification on social members for the by-laws.

John Erickson stated that later in the year we invite Todd McNutt to come and explain what is covered for active and social members and their vehicles. Especially if we are allowing these members to do more than previously. The Commissioners also discussed contacting the company that wrote up the policies and procedures to see if they have any documentation on social members and allowed activities for these members.

New Business

Joe Kunz and the Commissioners discussed getting the divider in the men's room painted or replaced. After discussion amongst the Commissioner's, they agreed to replace the divider.

A member showed the Commissioners a mask that could be made with the Eagle Mills logo and provided to members. The member showed two examples. The Commissioner's agreed to buy 200 masks with the Eagle Mills Logo for members. A purchase request was completed for this purchase.

The Secretary explained that he needs another file cabinet and that he has one he could donate to be used. The Commissioners asked if there are any requirements from the NYS Archives on the file cabinets. What the Secretary explained was that he could not find any specific requirements on the NYS archives website. John Erickson shared a contact at the NYS archives to ask. Shawn Duffey also asked if we wanted to purchase three new cabinets to replace the broken ones. The Commissioners agreed to buy three cabinets when the requirements are determined.

Jeff Dunham made a motion, seconded by John Erickson and approved 5-0 with all in favor to purchase three file cabinets.

Shawn Duffey and the Chief's Secretary showed the Commissioners an NFPA regulation on changing tires on apparatus. The new guidelines state that they don't need to be changed every seven (7) years.

Shawn Duffey discussed the gas station that is used by the Department and provided by the school, the exit has a good incline to enter onto the exit road. Shawn is concerned this is causing undue torque on the trucks. He suggested we looking into this with the school and town to get a more level egress from the facility. Shawn said he would contact someone at the school about this.

Shawn Duffey asked about the process to get new insurance providers and it was explained that it would have to be put out to bid and we would need to review our current policies to get requirements. Shawn thinks we should explore this and see what options are available. This needs to be done in the fall as the insurance renews in the Spring.

The Chief's Secretary presented 17 certificates for the Commissioners to review and approve.

John Erickson made a motion, seconded by Jeff Dunham and approved 5-0 with all in favor to accept the 17 certificates.

The following purchase requests were presented and signed:

- For custodial supplies
- For flashlight batteries
- For file cabinets
- For nanosept door handle sleeves
- Masks

The Chiefs office presented two quotes for a steam genie to clean the underside of the trucks. The quote provided for the machine that the Chiefs liked, didn't get the water hot enough to produce steam and didn't have much pressure. The Commissioners agreed to purchase the gas-powered version which was more as they believe it provides a better overall value and we will need to purchase the attachment to go under the trucks. They will have the equipment shipped to Doug's work so they can load it with the forklift.

The Chief's Secretary explained that physicals will be done on either March 30th or April 1 at the firehouse.

The Treasurer explained that he sent John and Shawn an email to call the investment advisor and approve the LOSAP payment. The Commissioners could not find the email and the Treasurer stated he would resend it.

The Procurement Officer explained that the Milwaukee tools are in. She waited to purchase these tools because they had a special sale, and she got an impact gun and cordless drill for free. The flashlights are in and she is waiting for details on what AED pads are needed before they can be purchased.

The Chief explained that MES was the at the firehouse to service the tools and the technician pointed out that it appears the hose that are connected to the tools are starting to deteriorate as they are shiny and supposed to be dull. The tech stated that the hoses are shiny because the internal hose is starting to leak oil. The tech also explained that when the hoses are really bad they will start to bubble.

The Chiefs expressed that the fire extinguishers were inspected and Car 2 and Car 3 weren't informed and that there were fire extinguishers that were not inspected. The Chief's Secretary explained that she texted the Chief and that he was made aware when the testing would be done. Everyone agreed to contact the vendor again and get the outstanding fire extinguishers inspected and to communicate with all the Chiefs when this is happening.

The Engine Rescue has air bags on it that haven't been used or members haven't been trained on. The Chiefs would like to get them tested to see if they are safe to use and if not get rid of them. The Commissioners agreed to get them tested to determine their useful life, and if they are not good to get rid of them. The Commissioners will research to see who can test them.

The Chief's Secretary explained that she found a free website for training – respondernetwork.com. The courses are free and they have more than 40 courses.

The Chiefs received a call from Paul Glasser about all documents going paperless.

Colin Erickson has expressed interest in coming back as an active member, and it was asked what training will he need. It was also expressed that he will need a physical.

A couple members have expressed interest in attending Commissioner training. The Commissioners agreed that Department members that are interested in the training can take the training.

John Erickson made a motion, seconded by Joe Kunz, and approved 5-0 with all in favor to pay all the bills presented by the Treasurer and audited by the Commissioners.

John Erickson made a motion, seconded by Jeff Dunham, and approved 5-0 with all in favor to adjourn the meeting at 8:22 pm.

Respectfully submitted,

Pete Kerwin - Fire District Secretary