

The regular monthly meeting of the EAGLE MILLS FIRE DISTRICT #1 Board of Fire Commissioners was called to order by the District Secretary at 7:00 pm on Thursday, July 15, 2021.

Member's present were Jeff Dunham, Chris Swanson, and Joe Kunz. Shawn Duffey was traveling for work and was not in attendance and John Erickson was under the weather.

An accounting of all monies in the treasury was distributed to all the Commissioners. The account information had a breakdown of the CRF accounts and a screenshot of the bank statement values as of the end of the previous month. Jeff Dunham made a motion seconded by Chris Swanson approved 3-0 with all in favor to accept the Treasurer's report.

The Secretary's report of the June 17, 2021 meeting was supplied at the July meeting. Jeff Dunham made a motion, seconded by Chris Swanson and approved 3-0 with all in favor to accept the meeting minutes.

There was no request for public access from those in attendance.

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#### *Old Business*

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The Treasurer asked if it was ok to mail out the check for the utility body and the Commissioners agreed. There was a question about the other invoice from Upstate for \$60, no one knew what it was for. The Chief texted Joe and asked him to get the check released. Joe Kunz took the checks and said he would deliver them.

Jeff Dunham explained that the utility body was delivered and was found that some of the receptacles were not working so the utility body was brought back and fixed.

The Commissioners also discussed bringing the van to Wells to have the lights and radios removed from the van.

The Secretary explained that he could not find the title for the van. The van was purchased in 2001 and he is unsure where the files for 2001 are. He will research on the DMV website to see what can be done.

The Chief's Secretary presented a letter from Doug Rogers that his physical was approved and he can perform active duties.

Joe Kunz will talk with the fire department Board about scheduling a workshop for discussing recruitment and retention at the firehouse.

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#### *New Business*

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The Chief's Secretary presented 10 certificates for the Commissioners to review and approve.

Jeff Dunham made a motion, seconded by Joe Kunz, and approved 3-0 with all in favor to accept the 10 certificates.

The Procurement Officer submitted a purchase request for cleaning supplies. This requested was approved and signed.

The Procurement Office will contact a vendor to clean out the septic tank as it hasn't been done in several years.

The Procurement Office explained that the new vacuum was purchased and is in the closet.

The Chief's Secretary explained that the drains in the bays need to be cleaned out.

Jeff Dunham made a motion, seconded by Joe Kunz, and approved 3-0 with all in favor to pay all the bills presented by the Treasurer and audited by the Commissioners.

Jeff Dunham made a motion, seconded by Joe Kunz, and approved 3-0 with all in favor to adjourn the meeting at 7:30 pm.

Respectfully submitted,

*Pete Kerwin* - Fire District Secretary