

The regular monthly meeting of the EAGLE MILLS FIRE DISTRICT #1 Board of Fire Commissioners was called to order by the District Secretary at 7:06 pm on Thursday, March 18, 2021.

Member's present were John Erickson, Shawn Duffey, Jeff Dunham, and Joe Kunz. Chris Swanson was absent from the meeting.

An accounting of all monies in the treasury was distributed to all the Commissioners. The account information had a breakdown of the CRF accounts and a screenshot of the bank statement values as of the end of the previous month. John Erickson made a motion seconded by Jeff Dunham approved 4-0 with all in favor to accept the Treasurer's report.

The Secretary's report of the February 18, 2021 meeting was supplied to all the Commissioners present. John Erickson made a motion seconded by Joe Kunz, approved 4-0 with all in favor to accept the minutes as presented and dispense with reading of last month's meeting minutes.

There was no request for public access from those in attendance.

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### *Old Business*

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The Secretary explained that he reached out the NYS Archives for information on file cabinets and if there are any requirements. The NYS Archives personnel sent a list of recommendations and the file cabinets being fire proof was not required. The Commissioners discussed and agreed to go ahead with the purchase of three new file cabinets. The purchase request was completed in February for these.

The Treasurer stated the check from the Town was deposited along with a check from the insurance agency. The Treasurer will transfer the funds to the CRF accounts after the check clears.

Joe Kunz brought up the divider in the men's room and the Commissioners discussed and asked the Procurement Officer to get prices on a new divider.

Jeff Dunham asked if B-Lann came back to inspect the fire extinguishers. The Chief's Secretary explained that they have not been back, but she will schedule for them to be picked up and will let everyone know when its scheduled so all the extinguishers can be left at the station.

The Chief's Secretary stated that the physicals are scheduled for March 30<sup>th</sup> and someone needs to let the service provider in at 3 pm so they can set up. All the paperwork needs to be filled in before the physical and the forms were left in bay. If any members cannot make it to the firehouse on March 30<sup>th</sup>, they will need to go to Workfit themselves to get the physical completed same with members who need a DOT physical. The Commissioners asked the Chiefs to put out a message explaining that all the paperwork needs to be completed before the physical.

The Chief stated that the chainsaw/chaps/helmet have been ordered. The pressure washer also is in service and has been tested, the Chief's cleaned several of the trucks. The Chief had to buy some quick fittings for the pressure washer.

The Chief stated that 101 was fixed, a new water level gauge was installed.

The Chief also stated that progress is still being made on the utility body.

The Chief has asked the vendor that provide turnout gear to provide a member with a new coat. The coat was ordered previously and was never correct, so the vendor will be delivering a new coat. The vendor will be working with us to either give us a discount or gloves since this coat has not been right after several attempts to fix it.

The Chief explained that the O2 compressor is still not working. The technician explained that there aren't parts available to repair it. The compressor thru six different codes, and the technician could not guarantee how long it would last if they repaired it. The price to fix it would be around \$1,000 or we could trade it in on a new one at \$34,000.

Car #2 asked about the storage bottles on the Engine Rescue and if they were ever tested. After some discussion no one was sure if they were ever tested or the life span of the bottles. Sherman Air Service was working on a new piece of equipment to test the bottles but the Chief hasn't heard any more about it. John asked if they were DOT or ASME rated, as they have different requirements.

Car #2 also explained that the air bags have been taken out of service.

The Chief's Secretary explained that the gear dryer has been fixed.

A member at the meeting explained that he contacted PESH about the requirements for social members and was told that the only training that is required is the training necessary to complete their job duties. This would include how to approach a scene, where to park at a scene and who to report to. It was agreed that this training could be completed in-house. For the by-laws they would like to start writing job descriptions for associate members. Also, we will check with our insurance company to make sure we have enough coverage for them.

The Department Member also explained that he spoke to one of the Town Councilmen about membership drives and the Councilmen mentioned the Town used to have an Emergency Services Group meeting and they will try to get these meeting started again.

The Uniform Police Officer mentioned that there were two members that need uniforms he will bring this back next month.

At 7:30 the Commissioners took a break from the regular monthly meeting to meet with a representative from PERMA to discuss our workers comp insurance and services that PERMA offers.

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### *New Business*

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Joe Kunz explained that the gauge on the water line coming into the building needs to be replaced it is full of water. The Procurement Officer was asked to contact a plumber to get the gauge replaced.

The Chief's Secretary presented eight training certificates for the Commissioners to review and approve.

John Erickson made a motion, seconded by Jeff Dunham and approved 4-0 with all in favor to accept the eight training certificates presented.

The Chief's Secretary stated that PERMA has a lot of online training courses available including; PESH annual training. It was also discussed that the FASNY has a lot of online training courses too on their website.

The Procurement Officer stated that the tractor will be getting serviced in April. Shawn asked if the Commissioners/Chiefs want the UTVs serviced and they agreed to get them all serviced.

The Chief is working on getting the four big trucks inspected in April.

Car #2 explained that the Tri-County computer system was hacked and they are not giving out incident numbers until this is fixed. They hope it will be fixed soon.

Car #2 asked is if the County could use the meeting room and the Commissioners approved.

Car #3 expressed to the Commissioners that at the officers meeting the Chief's expressed to the members that SCBA inspections and truck inspections need to be completed regularly as they are not being done. The Chiefs have tried numerous methods to get the inspections done but they are still not being done regularly. The Chief expressed that the Commissioners may need to pay someone to get the inspections done.

Car #3 also asked if the Commissioners would be willing to buy shirts for the members and he provided and quote on them. The Commissioners stated that they would review the quote and discuss it.

John Erickson made a motion, seconded by Joe Kunz, and approved 4-0 with all in favor to pay all the bills presented by the Treasurer and audited by the Commissioners.

Joe Kunz made a motion, seconded by Jeff Dunham, and approved 4-0 with all in favor to adjourn the meeting at 8:07 pm.

Respectfully submitted,

*Pete Kerwin* - Fire District Secretary