

The regular monthly meeting of the EAGLE MILLS FIRE DISTRICT #1 Board of Fire Commissioners was called to order by the District Secretary at 7:00 pm on Thursday, May 20, 2021.

Member's present were John Erickson, Jeff Dunham, Chris Swanson, and Joe Kunz. Shawn Duffey was traveling for work and was not in attendance.

An accounting of all monies in the treasury was distributed to all the Commissioners. The account information had a breakdown of the CRF accounts and a screenshot of the bank statement values as of the end of the previous month. Joe Kunz made a motion seconded by Jeff Dunham approved 4-0 with all in favor to accept the Treasurer's report.

The Secretary's report of the April 18, 2021 meeting was missed and will be presented at the June meeting. The Commissioners agreed to defer approval of these minutes until next month.

There was no request for public access from those in attendance.

Old Business

The Secretary explained that he sent around an email from Bill Young about the sale of the fire truck and the District's requirements. It will depend upon the value of the equipment.

The Secretary also mentioned that the files have been put back in the file cabinet and there are several large piles of old meeting minutes and insurance policies that could be destroyed. The Commissioners agreed to go ahead and destroy them.

Joe Kunz asked for an update on the replacement of the patrician in the men's room. It was explained that the new patrician had to be ordered and there was a 4–6-week lead time for it to be made and delivered.

A member of the Department Board came and thanked the District for paying for him to attend the Commissioners training. The member thought there were items to examine with membership and it was explained at the training that up-to 45% of the membership can be from outside the District. The Commissioners explained that they approved previously to extending membership to anyone residing in Brunswick. He also mentioned that members from other departments that work in the District could attend our calls. This member was provided an older copy of the NYS Fire Districts guidebook to assist with writing the Department by-laws. He suggested sending all the Department Executive Officers.

Jeff Dunham talked about the utility body and a misunderstanding with the truck committee on the lettering of the utility body. He said there is a lack of communication between the members of the truck committee. Pictures were shared of sample lettering of the truck and the question was asked what the members want, well there was a misunderstanding thinking that the truck was lettered. Jeff's direction was to let the three Chiefs finish the utility body how they want and the Chiefs communicate with Joe Kunz with what they decide to do with the lettering, so Joe can review.

The Truck Committee had also asked a vendor to bring a new engine rescue to the firehouse for them to look. The truck committee members decided to quit the committee and they canceled the meeting. The Commissioners discussed and agreed it was best to let this settle out and not engage anyone on the visit or new truck and let tempers subside. John mentioned that maybe we rent a van and send people to them to the Chief's show to look at trucks if there are going to be a lot of trucks there.

Chris Swanson stated that the fire extinguisher on the first response doesn't look like it was inspected. This will need to be brought to B-Lann for inspection.

The Procurement Officer explained that she contacted Whalen tents about new Department flags but they couldn't make them, so she went to Gettysburg Flags to get a quote on them. Then we can go to Gettysburg to get them made.

New Business

The Commissioners met with Lynn Kane about renewing her services for 2021. She explained that her costs have increased and she will need to increase her fee for this year. She will spread the additional fee for her insurance across the monthly fees to the District. Lynn is to send over the new contract and insurance certificate to the Commissioners.

The Chiefs Secretary asked Lynn when an old member could come back to the Department and be active, as he is a Paramedic and has all of his required training. Lynn says that the member must meet with her and she must sign his application.

The Department Safety Officer did his inspection and will write up his report. One item he did bring up was having PPE to members to use the pressure washer and installing signs near the pressure washer to remind users.

Car #2 also used his fire extinguisher at a call and needs to get a new one to replace the one for his vehicle. Joe Kunz told him to go get a new extinguisher.

The Uniform General explained that the members all seem to have different dress uniform hats. The Uniform Officer plans to meet with a new vendor about the hats (the vendor is MES). The vendor is supposed to email the Uniform General the hats that they carry. The Commissioners asked him to research the hats and bring this back and to get a size chart. Then the Commissioners can review and determine how many hats are needed and provide a list.

The Commissioners discussed opening the firehouse up completely for members and public as most members are vaccinated. The Commissioners will have the Chiefs ask the members for proof of vaccination. If a member hasn't been vaccinated, they will be asked to wear a mask. The Chiefs could also check the Excelsior Pass for The Commissioners also asked the Chief's Secretary to check with the County Health Department to see if they have any recommendations.

The Chief's Secretary presented 32 certificates for the Commissioners to review and approve.

Chris Swanson made a motion, seconded by Jeff Dunham, approved 4-0 with all in favor to accept the 32 training certificates.

Chris Swanson discussed the need for a new blood pressure machine. The Commissioners discussed and agreed to purchase a new one. A purchase request was completed for this purchase and signed.

The Secretary talked to Chris Swanson about getting an email account set up for Connor Fitzgerald.

The Procurement Officer presented and purchase request for a new vacuum for the building. This was approved and signed by the Commissioners.

Chris Swanson asked if we have a warranty for the Autopulse machine as one of them isn't working correctly. Chris will work with the Chief's Secretary to get the equipment fixed.

Chris Swanson also took an EMT training course and would like to be reimbursed for the cost. The other Commissioners agreed to reimburse Chris for the cost.

CPR training is due and it needs to be scheduled for the members. The Chief's Secretary will work on getting this scheduled.

The District's workers compensation provider sent a questionnaire to the Commissioners to be completed. This was given to the Chief's Secretary and the Safety Officer to start completing.

Two bids were submitted to the Commissioners for the van. The winning bid was Kristin Swanson.

Joe Kunz made a motion, seconded by Jeff Dunham, and approved 4-0 with all in favor to pay all the bills presented by the Treasurer and audited by the Commissioners.

Jeff Dunham made a motion, seconded by John Erickson, and approved 4-0 with all in favor to adjourn the meeting at 8:18 pm.

Respectfully submitted,

Pete Kerwin - Fire District Secretary