

The regular monthly meeting of the EAGLE MILLS FIRE DISTRICT #1 Board of Fire Commissioners was called to order by the District Secretary at 7:40 pm on Thursday, December, 2021.

Member's present were; John Erickson, Jeff Dunham, Joe Kunz, Shawn Duffey and Chris Swanson.

An accounting of all monies in the treasury was distributed to all the Commissioners. The account information had a breakdown of the CRF accounts and a screenshot of the bank statement values as of the end of the previous month. John Erickson made a motion seconded by Jeff Dunham approved 5-0 with all in favor to accept the Treasurer's report.

The Secretary's report of the November 18, 2021 meeting was supplied at the October meeting. John Erickson made a motion, seconded by Chris Swanson and approved 5-0 with all in favor to accept the meeting minutes with the changes requested.

There was no request for public access from those in attendance.

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*Old Business*

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The December meeting started with a presentation and Q and A with a vendor for a new digital sign for the District. The vendor suggested the Commissioners look at a sign at a local church for an example of the size and layout he is suggesting.

The Secretary presented to the Commissioners a proposal on the cancer insurance for 2022. There were two options on coverage. The Commissioners discussed the two different coverage options.

Jeff Dunham made a motion, seconded by Joe Kunz and approved 5-0 with all in favor to purchase the enhanced coverage on the cancer insurance.

Jeff Dunham and Joe Kunz will go look at the sign at the church suggested by the vendor. Jeff's sister will also be supplying him with the requirements and process to get it approved by the Town.

Joe Kunz explained that three of the five gas meters have been fixed or are getting fixed. Several invoices were emailed to the Procurement Officer and the last anyone knew there weren't any parts available for this service.

Chris Swanson talked to the website company and they are aware of the issue with the website and are working on it. The Commissioners discussed the website and lack of response from the vendor and will bring this back next month to discuss. The Commissioners stated that no invoices should be paid until the site is fixed.

Jeff Dunham asked if there was any update on the gas tank issue on the utility truck. A member that was present explained that the Chief was talking to the vendor about the repair and it was not scheduled yet. They put the gas tube down too far so it won't take gas.

Jeff Dunham also asked about the status of replacing the furnace and Shawn Duffey stated he needs to get together with the plumber to write up the specs and then put it out to bid.

The valve not leaking right now, Jake connected a hose so he could wash something and that stopped the leak. The Procurement Officer is going to contact the plumber to get an update.

Jeff Dunham asked what the fee was that we paid Johnson Control. After review it was the contract renewal for the year, not for repairs. They adjusted the voltage from the boxes and they think that fixed the issue.

Shawn Duffey asked if the wi-fi was fixed. Spectrum also came and updated the wi-fi router and equipment. The Secretary explained that he met with the vendor and the wi-fi was set up and the Chief's computer was set up. The Secretary was unaware of the status of the knox boxes being set up. The Secretary also provided the wi-fi password to the Commissioners.

The Chief's Secretary stated that she called the company for physicals and they have not called back to schedule, but they did state that February was available. She will call them back before the end of the year.

The Procurement Officer called Matson Doors to come look at the bay doors and they will only come if the District completes a service agreement with them. The agreement doesn't provide an hourly rate (Prevailing wage) and states that materials are extra. The Commissioners discussed and asked that Leo Overhead Doors be contacted and see if they will come do the service on the doors.

The Safety Officer was at the meeting and asked about the utility trailer and the plans to repair or replace it. He said we was not in agreement with the Chief on purchasing one trailer for all the off-road vehicles. Jeff Dunham said he would talk to a couple vendors about replacing the trailer, he did not want to put a new axle on the trailer as it was in an accident previously.

The Safety Officer also provided a copy of his safety inspection to the Commissioners.

The Department is also looking bring in people and may have a dinner with members.

There was an update on the recruitment committee, they plan to have their first meeting in January.

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### *New Business*

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The Secretary from the Department dropped off a letter with the results of the Chief's election for 2022.

The Secretary printed the Accident Insurance questionnaire for John Erickson.

Joe Kunz stated that when they were putting up the Christmas lights a bulb burnt up and broke.

Chris Swanson stated we need EMS supplies including; EPI pens, glucose, Pedi pens. Chris will send the Procurement Officer a list of items that are needed.

Chris Swanson also mentioned the gas meter on the first in bag is not working.

The Commissioners and the Procurement Officer discussed getting more Narcan, and it was decided to talk to the County about getting more of this.

The Chief's Secretary presented 30 certificates to the Commissioners for approval.

John Erickson made a motion, seconded by Joe Kunz and approved 5-0 with all in favor to accept the certificates presented.

The Commissioners approved Brian Beaudoin to purchase switches and truck parts. A purchase requested was completed and signed for this purchase.

The Commissioners discussed and agreed to hold the Organizational Meeting on Thursday January 13<sup>th</sup>, and the regular monthly meeting will follow. The Secretary will put the notice in the paper.

John Erickson made a motion, seconded by Jeff Dunham, and approved 5-0 with all in favor to pay all the bills presented by the Treasurer and audited by the Commissioners.

John Erickson made a motion, seconded by Jeff Dunham, and approved 5-0 with all in favor to adjourn the meeting at 8:39 pm.

Respectfully submitted,

*Pete Kerwin* - Fire District Secretary