

The regular monthly meeting of the EAGLE MILLS FIRE DISTRICT #1 Board of Fire Commissioners was called to order by the District Secretary at 7:22 pm on Thursday, December 13, 2021.

Member's present were; John Erickson, Jeff Dunham, Joe Kunz, and Chris Swanson.

An accounting of all monies in the treasury was distributed to all the Commissioners. The account information had a breakdown of the CRF accounts and a screenshot of the bank statement values as of the end of the previous month. Joe Kunz made a motion seconded by John Erickson approved 4-0 with all in favor to accept the Treasurer's report.

The Secretary's report of the November 18, 2021 meeting was supplied at the December meeting. John Erickson made a motion, seconded by Chris Swanson and approved 4-0 with all in favor to accept the meeting minutes with the changes requested.

There was no request for public access from those in attendance.

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### *Old Business*

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The Treasurer explained that we received the check for the NYS DEC grant, and it along with the funds from the sale of the van were deposited.

The Secretary asked the Chief if he spoke to the network contractor about installing the rest of the equipment and antivirus software. The Chief stated he has not heard from the vendor.

The Treasurer explained that UBS contacted him and they needed additional funds to make the LOSAP payments this year and they were going to pro-rate the amount taken from each investment.

The Secretary explained that we received the life insurance policy for 2022, and an ex-member was still on the policy. The Procurement officer stated she asked to remove him from the policy.

The Treasurer stated that he purchased 1099's and W2s for the 2021 tax year.

Joe Kunz explained that he still didn't go look at the LED sign at the church. Brian Beaudoin offered to go take picture of it.

Joe Kunz stated that there are still a CO meters at B-Lann, they are waiting on parts for it. The Chief explained that there are five meters total and only two work and another is at B-Lann. The throw away meters have all expired. The Chief stated he would like to purchase new ones four gas, and provided a quote. The Commissioners discussed and asked the Procurement officer to contact MES about the price on the four gas meters. A purchase request was completed and signed to purchase four meters.

Joe Kunz said the lights on the flag pole are not working very well and the Commissioners decided they will be repaired when the new sign is put in.

The Procurement officer called the plumber about the fill line leaking and left another message. The Procurement officer also explained that the heater in the garage was not working so Andy purchased a new thermostat and installed it. He turned in the receipt for reimbursement, which was approved.

Chris Swanson stated that the website is still not working and he hasn't heard from the vendor. He will reach out to them again.

The Chief's Secretary asked if anyone claimed the keys that were found at the firehouse and no one did. Joe Kunz stated he called Leo's Overhead doors and asked them, but they never called him back. The keys were put on the bulletin board.

Chris Swanson and Jeff Dunham asked about the filler tube on the utility truck. Tim Hoodack found a filler tube on line that could possibly be installed to fix the issue. The Chief explained that the vendor said they couldn't repair it and they had to modify it the way it is to fit the utility body on the frame. The Chief stated that people just need to take their time filling the vehicle. The Chief will research the fill tube that Tim shared with him.

Jeff Dunham discussed the utility trailer, he went to Howe Brothers and talked to them. He also reviewed the trailer name plate on the trailer and it is rated for 5,000 lbs. the Kubota only weighs 3,240. Jeff believes we're under the weight limit and don't need to purchase a new trailer.

Jeff Dunham stated he has not had time to go look at the LED sign at the church and he also forgot the paperwork from the Town on what requirements they have for installing a sign.

Jeff Dunham and the Commissioners discuss turning the siren back on. The siren was adjusted so it doesn't stay on high for an extended timeframe any longer. After discussing the Commissioners and Chiefs agreed to turn the siren back on.

Jeff Dunham made a motion, seconded by John Erickson and approved 4-0 with all in favor to turn the siren back on.

Jeff Dunham and the Commissioners also discussed giving all Lieutenants car numbers with the County. That way they can radio the County on special situations calls, and the County will know who is calling in.

Jeff Dunham made a motion, seconded by Joe Kunz and approved 4-0 with all in favor to give all Lieutenants car numbers and the Chief will provide the list to the County.

The Chief's Secretary explained that physicals have been scheduled for March 1<sup>st</sup>, and anyone that needs a DOT physical before this date can go to the vendors office to get it done.

Jeff Dunham also brought up the sale of the Engine Rescue and asked for the name of the company we used to sell the brush truck. He would like to contact them to get an estimate on its value. John Erickson suggested having Shawn Duffey contact them to get this process started. He stated that Shawn worked with them before and understood what we need to do. The Secretary reminded the Commissioners that depending on the price we could have to have a public vote or just post a referendum.

The Procurement Officer explained that Leo's Overdoors was here and serviced all the doors, door 5 has a new motor and there are plenty of openers now.

The Procurement Officer explained that the sticker for the propane tank has been ordered and will be here soon and then it will be applied to the tank.

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*New Business*

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Joe Kunz explained that he found an old picture of the Town and he donated it to the Department and its now hanging in the meeting room.

Jeff Dunham explained that in 2022 he would like to appoint Brian Beaudoin to be in charge of the uniforms. The Commissioners discussed and agreed.

Jeff Dunham made a motion, seconded by John Erickson, and approved 4-0 with all in favor to make Brian Beaudoin in charge of the uniforms for the District.

The Chief's Secretary presented one certificate for the Commissioners to review and approve.

John Erickson made a motion, seconded by Chris Swanson and approved 4-0 with all in favor to accept the one certificate presented.

The Chief's Secretary also explained that the lab license is due, and she left a message for the medical director about this. The fee is \$200 to renew the lab license. All the information was given to Chris Swanson to meet with the medical director, we need the medical directors signature on the form.

The Procurement Officer stated that we need a new thermostat, and a purchase request was signed and approved for this purchase.

The Chief's Secretary stated that the warranty for the Autopulse is up. The Commissioners discussed renewing this and if we need this piece of equipment. The warranty covers the battery and charger. Chris will check to see which one doesn't work. Chris mentioned that most places have Lucas equipment and use that instead of the Autopulse.

The Chief asked the Commissioners if Tim Hoodack can be given access to the Chiefs office so he can help the Chiefs with paperwork and planning drills. The Commissioners approved this request to give him access.

The Chief would like to purchase new cordless tools for the shop. He was asked to get together the tools he would like so the Commissioners can review and then the Procurement Officer can make the purchase.

The Chief also explained that he would like to replace car #3 with a pickup. He is suggesting we get rid of the truck before it starts costing more in maintenance. He explained that he is going to contact DePaula about a new ¾ ton extended cab pick-up. The Commissioners asked the Chief to get more information on the truck and also get an estimate to install the lights and radios.

The Chief asked if they can purchase new shields for the new Chiefs. This request was approved by the Commissioners.

The Chiefs and Commissioners discussed uniforms and what is needed. They agreed on three med/lg hats, three new shirts, with the stars and stripes attached. A purchase request was completed and approved for this request.

The First Assistant Chief asked is he could get a phone from the District? It was explained that the First Assistant Chief from last year turned in his phone. A purchase request was completed and approved for this purchase.

John Erickson made a motion, seconded by Chris Swanson, and approved 4-0 with all in favor to pay all the bills presented by the Treasurer and audited by the Commissioners.

John Erickson made a motion, seconded by Joe Kunz, and approved 4-0 with all in favor to adjourn the meeting at 8:24 pm.

Respectfully submitted,

*Pete Kerwin* - Fire District Secretary