

The regular monthly meeting of the EAGLE MILLS FIRE DISTRICT #1 Board of Fire Commissioners was called to order by the District Secretary at 7:00 pm on Thursday, March 17, 2022.

Member's present were Jeff Dunham, Joe Kunz, Shawn Duffey and Chris Swanson. John Erickson could not attend as he had a previous engagement.

An accounting of all monies in the treasury was distributed to all the Commissioners. The account information had a breakdown of the CRF accounts, and a screenshot of the bank statement values as of the end of the previous month. Jeff Dunham made a motion seconded by Shawn Duffey approved 4-0 with all in favor to accept the Treasurer's report.

The Secretary's report of the February 17, 2022, meeting was supplied at the December meeting. Jeff Dunham made a motion, seconded by Shawn Duffey and approved 4-0 with all in favor to accept the meeting minutes with the changes requested.

There was no request for public access from those in attendance.

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### *Old Business*

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The Treasurer explained that the tax revenue check from the Town was received and deposited. Once the funds clear he will transfer the funds to the CRF funds.

Jeff Dunham stated he will call the vendor about the sign back and discuss having him go to the Town to seek approval. The Commissioners mentioned we need to inform him of the exact size the District would like to purchase. The Commissioners would also like to put a top over it and would like to install new wires from the building to the sign. Joe Kunz stated that he would contact the vendor and ask him to attend the meeting to discuss further.

Jeff Dunham also stated that the generator is working ok now.

Jeff Dunham explained that E101 is still out of service and Dave expects the part to be delivered around April 1<sup>st</sup>. Once it is received Dave will install the parts.

Jeff Dunham asked about the physicals and the Chief's Secretary explained that they have been scheduled and she put together packets for everyone to fill out. She specified that all the pages need to be completed, so everyone needs to take all the pages – don't take the paperclips off. The DOT is not included with the packets.

Shawn Duffey has the information together on the Engine Rescue and the equipment mounted to it. The Commissioners and Chiefs discussed the equipment and whether to keep it or let it go with the truck:

- SCBA's will stay.
- The ladders and poles will go.
- Some of the tools will stay and the toolbox will go.
- Some of the cribbing will be kept.

- The struts will be kept.
- The Hurst tools will go, but we will keep the rams.
- We will keep the gas pump.
- We will keep the hose.
- The Chief will double-check everything over to confirm what will be sold with the truck.

Shawn talked to the vendor about posting the truck on their site for sale, and they explained that there is another like ours on the site listed for \$180k and it is not getting many inquiries. The Commissioners discussed what price to list the truck for and they expected between \$150k and \$140k. Shawn will take some pictures of the truck to send to the vendor to post.

The Secretary explained that we need to have a mandatory referendum to sell the truck. Everyone agreed to have this vote on April 19<sup>th</sup> between 7pm and 9pm. The Secretary will post this in the paper.

Chris Swanson explained that he didn't find anyone interested in the Oxygen compressor, but he was looking at it and thought the box on the front of it for filling bottles we should remove and keep it before we get rid of it. Chris thought this could be used as a filling station.

Chris Swanson also explained that he has been working on the website. He shared some of the updates with the Commissioners on his laptop. The updates he has made were not published yet. The Treasurer also asked if we should pay the invoice to the old web designer, and Chris said no.

The Chief gave the District Treasurer the reimbursement check from the County for the PPE purchased in 2020.

The Chief asked the Secretary if he met with the IT vendor and he explained that he did and they installed anti-virus software on all the computers. No invoice has been received from the vendor.

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### *New Business*

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Chris Swanson provided a copy of the new Department by-laws to the Commissioners.

Chris Swanson asked about the I AM RESPONDING service and using the events service included with it to post upcoming drills or trainings. Chris also explained that some members are not getting the communications from this service and he asked if more people could be given access to this system. The Chief explained that several people have access to make announcements and posts with I AM RESPONDING. The Chief was onboard for the Officers to have the ability to send out messages. The Chief also explained that he needs members to let him know after they are told they are set up to get communications from the service that they are not receiving them. Waiting to tell him makes it more difficult to troubleshoot.

The Chief suggested having Connor Fitzgerald be the Board member with access to the service.

The Board also wants to add social members to I AM RESPONDING so they know what is going on or if there is a code 100. The Chiefs and Commissioners discussed creating specific distribution lists for the different communications.

Chris also shared the Vector solutions invoice with the Treasurer. The Commissioners reviewed the invoice and decided to reduce the number of users. The Commissioners agreed to reduce it to 4 Premier members and 16 career members.

Chris Swanson asked about the policy for members to use Department computers. It was discussed that the Department bought them and it's up to the Department on who uses them. A member of the Board would like to use one of the computers.

Chris Swanson also asked on behalf of the Board if they need to get permission to use the building as they would like to hold an open house on April 23<sup>rd</sup> and 24<sup>th</sup>. The Commissioners stated that yes, the Department must get approval to use the building or equipment for these purposes. The Commissioners approved for the Department to have an open house and offer food, have car seat checks and K-9 IDs.

Shawn Duffey asked about the tanker and if anyone knows what the issue is with the truck. The Chief explained that the problem has only happened once since it was fixed. The Chief talked to a technician at Atlantic about the problems they were having, and the technician stated that the pump panel may need to be replaced. The Chief needs to follow back up technician at Atlantic. Shawn Duffey suggested we communicate with Atlantic and ask them to order the pump panel.

Joe Kunz asked about the car in the parking lot and what its going to be used for. The Chief explained that it is going to be used for drill and will be removed after drill.

The Chief stated that he found a pick-up truck at Denooyer, that he would like to see the Commissioners purchase to replace Car #3. Denooyer is holding the vehicle for the Chief to confirm if the Commissioners would like to purchase it. The Chief explained that he was told that if we don't take this vehicle they don't know when they will get another one in their inventory. The quote for the truck is \$45,978.00. Chris Swanson asked how much it will cost to letter the truck? The Chief would need to get prices for lettering the truck. The Chief also would like to replace the bed of the truck and provided a quote for a new service body. The quote for the service body was \$10,500. The Commissioners discussed and approved the purchase of the new truck.

Jeff Dunham made a motion seconded by Shawn Duffey and approved with 3 yes votes and 1 no vote, to purchase the new pick-up truck from DeNooyer.

The District Secretary was asked to add the new pickup to the insurance policy.

The Commissioners discussed selling car #3 and asked the Secretary to put a notice in the paper asking for bids. Car #2 was put as a contact in the notice if anyone had questions or would like to see the vehicle. The bids for the truck will be opened at the next District meeting.

Shawn Duffey made a motion, seconded by Jeff Dunham and approved 4-0 with all in favor to sell Car #3.

The Chiefs and Commissioners discussed purchasing a gift card for the local resident who helped to get the generator working correctly and did this on his own time.

Jeff Dunham made a motion seconded by Shawn Duffey and approved with 4-0 with all in favor to purchase a gift card for the resident.

The Chief's discussed buying new portable battery powered tools, and the Commissioners asked them to review what they would like to get and bring it back to the Commissioners.

The Procurement Officer presented a purchase request for travel and accommodations for Chris and Kristin Swanson to attend an EMT training. The purchase request was signed and approved by the Commissioners.

Jeff Dunham made a motion, seconded by Shawn Duffey, and approved 4-0 with all in favor to pay all the bills presented by the Treasurer and audited by the Commissioners.

Joe Kunz made a motion, seconded by Jeff Dunham, and approved 4-0 with all in favor to adjourn the meeting at 8:50 pm.

Respectfully submitted,

*Pete Kerwin* - Fire District Secretary

\*\*\*The Mandatory Referendum that was voted on, on April 19, 2022 was approved with eight yes votes to approve the sale of the fire truck.