

The regular monthly meeting of the EAGLE MILLS FIRE DISTRICT #1 Board of Fire Commissioners was called to order by the District Secretary at 7:18 pm on Thursday, November 18, 2021.

Member's present were; John Erickson, Jeff Dunham, and Chris Swanson. Joe Kunz and Shawn Duffey were not in attendance for the meeting.

An accounting of all monies in the treasury was distributed to all the Commissioners. The account information had a breakdown of the CRF accounts and a screenshot of the bank statement values as of the end of the previous month. John Erickson made a motion seconded by Jeff Dunham approved 3-0 with all in favor to accept the Treasurer's report.

The Secretary's report of the October 21, 2021 meeting was supplied at the July meeting. John Erickson made a motion, seconded by Chris Swanson and approved 3-0 with all in favor to accept the meeting minutes.

There was no request for public access from those in attendance.

Old Business

The Secretary explained that Spectrum came to the firehouse and updated the internet service and it is now much faster. The Secretary also stated that he is scheduled to meet with Tenn at the firehouse to install the new router and set up the new network next Wednesday.

The Secretary asked if anyone contacted Andrew Connor to work on the night of the election. The Chief's Secretary stated she would ask him.

Chris Swanson stated that he called Fisch Solutions about the website and he is waiting for a call back about the changes we need made and about his access.

The Treasurer told Chris Swanson that the check they sent to DMV to get a new title has been cashed, so there is some progress on the new title.

Chris Swanson asked about the new garage door openers and it was explained that the ones that were purchased don't work, so they need to be returned and we will need to contact an installation company. Jeff Dunham also stated he could not get door #4 to close, so if a repair tech needs to come to the firehouse, he asked that they look at door #4. The only way he could get it to close was by using the control in the truck. The controllers in the trucks now are only programmed to the specific doors they are use.

Jeff Dunham asked if the walk-through with the workers comp insurance rep has happened yet. John Erickson explained that it had not been completed. The rep from the insurance company had to cancel and they need to reschedule.

Jeff Dunham also stated that the generator is running on the automatic setting and asked that we leave it that way to make sure it is working correctly. Jeff explained that Tim Pollock has been monitoring it; an Jeff spoke to Andy and asked him to plow a path to the door for Tim if it snows.

Jeff explained that Joe Kunz is meeting with the vendor about the sign. Joe will be meeting with him to look at the site and get ideas what would be needed.

Jeff Dunham brought a job description and employee handbook from Jay LaBarron who works for Latham. The job description was shared with everyone and the Commissioners suggested the starting salary would be around \$35,000 per year. Jay gave several suggestions on hiring and how to manage the employee. John asked if the District wanted to hire the person or if we wanted to use a staffing company. The Commissioners discussed hiring the employee ourselves.

New Business

Chris Swanson explained that the gas fill tube on the new utility truck is too small and not working and fuel cannot be added to the truck. The Commissioners asked the Chief's Secretary to ask the Chief to contact the vendor to have it looked at.

Chris also explained that a water line above Utility 10 is leaking and it is dripping on the truck. The Commissioners asked the Procurement Officer to contact the plumber and see if he can fix it. The Chief's Secretary stated that Joe Kunz asked Andy to cap the pipe, but we needed more information on where that stood.

Chris Swanson also asked about the rear wheel cap on Engine Rescue 10. The Commissioners explained that it has been missing for a while. The Commissioners discussed taking one off another wheel and taking it to the specialty truck store in Menands to see if they can provide a replacement.

Chris Swanson mentioned that the sink in the workshop won't shut off. The Procurement Officer will ask the plumber to repair this too.

Chris also discussed the web-based training tool and ask the Chief's Secretary to provide the number of eligible users. He will also need the credit card to renew the URL for the training site.

The Chief's Secretary presented 15 certificates for the Commissioners to review.

John Erickson made a motion, seconded by Chris Swanson, and approved 3-0 with all in favor to accept the 15 training certificates.

The Secretary spoke to the Commissioners about the cancer insurance for 2022 and asked the Commissioners if they wanted to include the five exterior firefighters with the insurance. The Commissioners discussed and agreed to include them in the coverage.

John Erickson made a motion, seconded by Jeff Dunham, and approved 3-0 with all in favor to include the exterior firefighters on the cancer insurance for 2022.

The Chief's Secretary explained that we received the renewal for the VESO life insurance. VESO now requires that all covered members are active members of the department. This means two members will need to be removed from the policy.

John Erickson made a motion, seconded by Shawn Duffey, and approved 3-0 with all in favor to pay all the bills presented by the Treasurer and audited by the Commissioners.

Jeff Dunham made a motion, seconded by John Erickson, and approved 3-0 with all in favor to adjourn the meeting at 7:45 pm.

Respectfully submitted,

Pete Kerwin - Fire District Secretary

** The 2021 Commissioners election was held on December 14th and Joe Kunz was voted in for a 5-year term.